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From: "David N. Hill" <hilld@llnl.gov>
Subject: NSO-PAC4 meeting at LLNL on Nov 29-30: accommodations

Dear NSO PAC member,

The next NSO PAC meeting will be at Lawrence Livermore National Lab November 29th and 30th. Due to the scheduling of a Snowmass planning meeting at LBL the same week, the PAC meeting was shifted to Thursday and Friday.

LLNL is about 45min east of Oakland on Interstate 580 and about 90min from SFO, without traffic in both cases. Tony said that he would try to end the meeting around 12:30 on Friday to accommodate east coast travelers. Typically, you can get nonstop flights to the east coast from SFO leaving about 1:30 PM, but United has a flight leaving at 3:40 PM. To catch a 1:30 flight from SFO, you would have to leave LLNL about 11 AM, assuming no checked luggage. SFO on United will allow gate check in as long as you have an e-ticket receipt. Cross-country flights to/from Oakland will usually require a stop. PM traffic into Oakland is usually light. SFO is different.

For accommodations, we have reserved a block of 25 rooms at the Courtyard Marriott. The rate is \$118/night, which matches our government per diem rate. Mention "NSO PAC" when registering. It is about 15min from the lab. Their web site URL is <http://www.courtyard.com/dpp/PropertyPage.asp?MarshaCode=OAKLM> The rooms will be reserved until November 8th. I am now trying to see if we can get some better deals in the aftermath of Sept. 11th. Will keep you informed.

We have arranged to hold the meeting in an "open" area of the Lab (the Summit Room in Bldg 132) with parking next to it, so badges will NOT be required unless you plan to visit somebody in the fusion program or participate in a tour of SSPX or NIF (we are trying to arrange for a tour of NIF on Thursday at the end of the day). A map will follow. Video projection from Macs or PCs can be accommodated as well as standard overhead transparencies. We are looking into network connections now.

If you do plan to visit the fusion building, the SSPX experiment, or NIF and are NOT a US citizen, we will need to get some information from you by about Oct 19th. A later deadline will apply for US citizens. Let me know if you will need a badge.

If you have questions, please feel free to call or e-mail our administrative assistant, Kim Morris (925-423-8892. morris29@llnl.gov) or me.

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